

02 Key To Settle In

## Practical Information Guide for International Students

Valencia y Alicante

Go beyond



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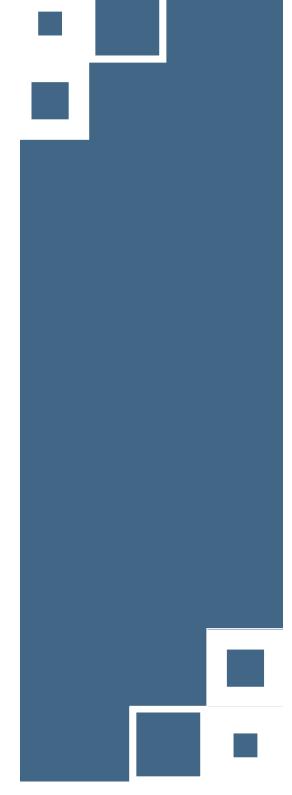
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# Welcome to Universidad Europea

It is a pleasure to welcome you to **Universidad Europea**.





## 01 Welcome to Universidad Europea

It is a pleasure to welcome you to Universidad Europea. Founded in 1989, 40% of our students are international and come from more than 125 countries, making us one of the most international universities in Spain. We have around 22,000 students and 95,000 alumni between our three campuses in Madrid, Valencia and Canarias.

**47**% of the students at **Universidad Europea de Valencia** are international, from more than 60 countries, and we have an employability rate of 90% within the first year of graduating.

We have designed this Guide to give you the practical information you need to plan your trip to Valencia and the first steps to take when you arrive.





02

## Plan your stay in Valencia





## ©2 Plan your stay in Valencia



#### **Health Insurance**

Students coming from a member country of the European Union can apply for the **European Health Insurance Card** to access the Spanish health system. For further information and to apply, visit the <u>official website of the European Commission</u>.

The University **recommends all international students take out private health insurance**; it is important to be covered in case of an emergency or unexpected situation.

We offer a health insurance policy with Nueva Mutua Sanitaria, which also allows you to apply for and renew your student visa to meet all the Spanish Government's requirements for this process. You can take it out at any time and from your country of origin via the following link.



#### Student visa\*



Students who need a visa must apply for one themselves at their nearest Spanish Consulate or Embassy.

Visit the website of the <u>Ministry of Foreign Affairs and Cooperation of Spain</u> to find out the address of the Spanish Consulate or Embassy in each country, as well as the application process and documents needed.

The following is an **indicative list** of the requirements and documents needed to obtain a visa:



**Passport:** valid for at least the period for which the stay is requested (this must be presented by the student).



**Financial evidence:** proof that you have sufficient funds (to be provided by the student).



**Admissions letter:** from the educational institution (this will be provided by Universidad Europea).



**Criminal record certificate:** to be provided by the student.



**Fee:** you must have paid the fee for processing your application.



**Health insurance:** private health insurance including repatriation costs (to be provided and paid for by the student).

If you would prefer a specialist company to manage your visa application, you can get in contact with **Homologation Student Services** for information and fees on how they can help you with the procedure by emailing <a href="mailto:info@hostudents.com">info@hostudents.com</a> o en el teléfono +34 628 237 237.

<sup>\*</sup> The information provided is for informational purposes only and is subject to immigration regulations. If you have any questions, visit the website of the Ministry of Foreign Affairs.







#### **Access Documentation**

These are the academic documents that **you must provide for admission to the University's courses**. It is **important to start the procedures in good time**; it can take several weeks to certify and obtain apostilles for documents or have prior studies recognised.

If you do not submit these documents by the date established, your record will be closed and you will not be able to continue with your studies. For further information, click <a href="here">here</a>.

If you are an Undergraduate or Higher-Level Technical Degree student, you can get in contact with **Homologation Student Services** for information and fees on how they can help you with the procedure by emailing <a href="mailto:info@hostudents.com">info@hostudents.com</a> o en el teléfono +34 628 237 237.





#### **Accommodation in Valencia**



#### Student accommodation contact details:

- Residencia Colegio Mayor La Concepción: located in Avenida de Suecia 23, just a 5 minute walk from Universidad Europea de Valencia campus.
- Residencia Collegiate Marina Real: located in Calle Francesc Cubells 7, just 10 minutes from Universidad Europea de Valencia campus.

Both residences offer individual studios, all exterior-facing and air-conditioned, with a private bathroom, fully-equipped kitchen, large desk, broadband and a TV.

#### Websites for finding accommodation:

- Universal Students.
- Help Housing.
- Spot A Home.
- Idealista.

- <u>Uniplaces.</u>
- Hello Flat Mate.
- Students.com.

We recommend that you visit the accommodation first and do not make any payments before signing the rental agreement.







#### **Accommodation in Alicante**

The city of Alicante and neighbouring towns offer a wide range of university accommodation, halls of residence and flats to rent for extended stays, given the great importance of university life and tourism there.

Below you will find a list with details of **university accommodation**. This information has been published by the accommodation organisations themselves.

#### Oblatas en Europa

Public transport: 26 min. By car: 15 min.

■ Web.

### Europa House University & Sport Residence

Public transport: 44 min.

By car: 16 min.

■ Web.

#### Mi campus Alicante

Public transport: 46 min.

By car: 15 min.

■ Web.

#### Residencia Universiaria EZME

Public transport: 40 min.

By car: 14 min.

■ Web.

#### Villauniversitaria

Public transport: 45 min.

By car: 15 min.

■ Web.





#### Cost of living in Valencia



<u>Valencia</u> is one of the most modern and stylish cities in Spain today, with a diverse offering of cultural and culinary activities and jobs.

The average cost of living is difficult to calculate, but we have listed some figures that may help you:

- Renting accommodation in Valencia can cost between 400 and 1,000 euros per month, depending on the area. Click here to see the different districts in Valencia.
- Utilities (water, electricity and gas) vary according to the time of year, in the summer you may use air conditioning and in the winter heating, but, roughly speaking, they could cost around 100 to 200 euros per month.
- A monthly shop could cost around
   250 euros per month.
- Mobile tariffs can vary between 20 and 50 euros per month, while home internet is around 50 euros per month.







#### How to get to the Valencia campus

#### Bus

#### Buildings A, B y C

- Vivers Bus Stop (both directions):
  - **70**. Alboraia bus.
  - 70. La Fontsanta bus.
  - 31. Poeta Querol bus.
  - 71. La Llum bus.
  - 81. Est. del Nord bus.
  - C2. Blasco Ibáñez bus.
  - **C2**. Est. bus.
- Albereda Bus Stop:
  - 6. Torrefiel bus.
  - 11. Orriols bus.
  - 16. Vinalesa bus.
  - 26. Moncada bus.
  - 70. Alboraia bus.
  - 94. Campanar bus.
  - 95. Tres Creus bus.

#### **Building I**

- Sant Vicent Martir-Animes Bus Stop:
  - 71. Universitats bus.
  - 72. Est del Nord bus.
  - **70**. Alboraia bus.
  - 10. Benimaclet bus.
- Av. De l'Oest-Roger de Flor Bus Stop:
  - 62. Benimàmet bus.
- Av. De l'Oeste-Sant Agustí Bus Stop:
  - 73. Sant Isidre bus.
  - 27. Mercat Central bus.
  - 7. Mercat Central bus.

Building C: Carrer del General Elio, 2.

Building B: Carrer del General Elio, 8.

Building A: Passeig de l'Albereda, 7

(Library and offices).

Building: Carrer del Músic Peydró, 26.

**Dental Clinic:** <u>Carrer d'Alfambra, 4</u> <u>semiesquina, Carrer del Guadalaviar.</u>







#### How to get to the Valencia campus

#### Metro

#### Buildings A, B y C

#### Alameda Stop:

- Line 7. Marítim.
- Line 5. Marítim.
- Line 3. Alboraia Peris Aragó.

#### **Building I**

#### Xàtiva Stop:

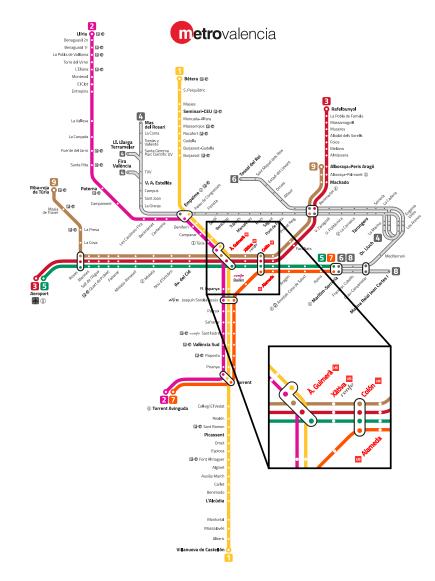
- Line 3. Aeroport.
- Line 3. Rafelbunyol.
- Line 5. Av. Del Cid.
- Line 3. Av. Del Cid.
- Line 9. Alboria Peris Aragó.
- Line 3. Alboraia Peris Aragó.

#### Colón Stop:

- Line 5. Av. Del Cid.
- Line. Av. Del Cid.
- Line 9. Alboraia Peris Aragó.
- Line 3. Aeroport.
- Line 3. Rafelbunyol.
- Line 5. Marítim.
- Line 7. Marítim.

#### Àngel Guimerà Stop:

- Line 5. Aeroport.
- Line 2. València Sud.
- Line 2. Paterna.
- Line 1. Bétera.
- Line 1. Torrent.
- Line 3. Rafelbunyol.
- Line 3. Aeroport.
- Line 9. Alboraia Peris Aragó.







#### How to get to the Alicante campus



#### Getting to Alicante by plane

#### **Alicante Airport**

The airport is located southwest of the city, 11 km from the city centre. You can get there easily from any part of the city, and it is well signposted along the A-7 and AP-7 motorways.

#### Which airlines fly to and from Alicante Airport?

Ryanair, Vueling, Iberia, easyJet, Air Europa. See full list.

#### Bus

#### Which bus stops are closest to the campus?

- **Rómulo 1:** 295 m from the campus, 4 min. walk.
- Condomina 30: 639 m from the campus, 9 min. walk.
- Sergio Cardell: 861 m from the campus, 12 min. walk.
- Costa Blanca 1 Iglesia: 946 m from the campus, 13 min. walk.
- Albufereta: 1,844 m from the campus, 24 min. walk.



#### Alicante campus

C/ Deportistas Hermanos Torres, 17 03016 Alicante.









#### **Transport in Valencia**

There are several ways to travel around Valencia by public transport:



Metro: Valencia has 9 metro lines that enable you to travel from one side of the city to the other. See the map here.



EMT de Valencia: there are more than 60 bus routes, you can buy a single journey ticket or a ticket with 10 journeys. The personal youth pass for under 30s costs 20.50 euros.



You also have the option of using <u>Valenbisi</u> (municipal bicycle service) to travel around the city in a sustainable way.

#### Alicante

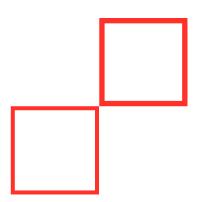


**Tram:** Alicante has a network of 6 tram lines available, allowing you to move easily from one end of the city to the other. Here you will find the route map.



**Vectalia Group:** there are more than 38 bus lines available. You can buy a single journey ticket or a 10-trip ticket. The youth bus pass for under 30s costs 20.50 euros.

Here you will find details of the lines and timetables.







#### Foreigner Identification Number (NIE)\*



Generally speaking, the visa issued by Spain allows you to move freely between the countries in the Schengen area. The visa is not valid outside this area.

#### What is the NIE?

The **NIE** is the identification number for foreigners. This number is unique and personal.



If you are a national or resident of an EU country, you will be given a NIE number when you apply for registration in the Register of EU Citizens. To obtain this certificate, book an appointment <a href="here">here</a>.



If you are a **national of a country outside the EU**, the NIE number will be included on your **student card**.

The student card will replace the student visa issued in your country of origin and provides a legal basis for your stay in Spain.

You must apply for it within one month of entering Spain and before your visa expires. This card will assign you a Foreigner Identification Number (NIE). It is not recommended to leave Spain until you have this card.

<sup>\*</sup> The information provided is for informational purposes only and is subject to immigration regulations. If you have any questions, visit the website of the Ministry of Internal Affairs.





#### Foreigner Identification Number (NIE)\*



#### How do I apply for it?

To apply for the NIE (registration in the Register of EU Citizens) or the Student Card, you will need to book an appointment online via:

https://sede.administracionespublicas.gob.es/pagina/index/directorio/icpplus

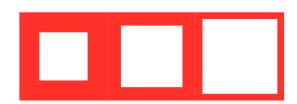
#### Online:

- 1. Select **the province** where you are going to study.
- **2.** Then select , "trámites cuerpo nacional de policía" [national police procedures] and the procedure you wish to carry out:
  - a. "toma de huellas" [fingerprints] for the issuance of the student card.
  - **b.** or "certificado de registro de ciudadano de la UE" [EU citizen registration certificate] in the case of EU citizens.

The system will assign you an appointment, indicating the **place, date and time** when you will be seen.

If you would prefer a specialist company to manage your TIE/NIE application, you can get in contact with Homologation Student Services for information and fees on how they can help you with the procedure by emailing <a href="mailto:info@hostudents.com">info@hostudents.com</a> or calling +34 628 237 237.

<sup>\*</sup> The information provided is for informational purposes only and is subject to immigration regulations. If you have any questions, visit the website of the <u>Ministry of Internal Affairs</u>.









## Spanish bank account

For your day-to-day finances, we recommend opening a Spanish bank account and suggest:

Online bank account with N26: in just 8 minutes you can open a bank account with the YOU rate free for 12 months, an exclusive offer for students of Universidad Europea. (\*) Pronotion valid until 31 August 2025.

Once you have enrolled and have access to the student portal, click on the "International IN-OUT" section to find the link for opening a bank account with N26.

Bear in mind that banks may ask to see your Foreigner Identification Number (NIE) / Foreigner Identification Card (TIE) to open your bank account.





## Academic calendar and personal timetable



Click on this <u>link</u> to download the academic calendar and access your personal timetable.

#### In general:

- The first term begins in September and finishes at the end of January, with a two-week holiday at Christmas (usually the final week of December and the first week of January).
- The second term begins in February and finishes in the middle of June, with a one-week holiday during Holy Week (the date varies every year).







#### Useful websites for living in Valencia:

- Valencia Council.
  - Things to do in <u>Valencia</u>.
- Alicante Council.
  - Things to do in Alicante.

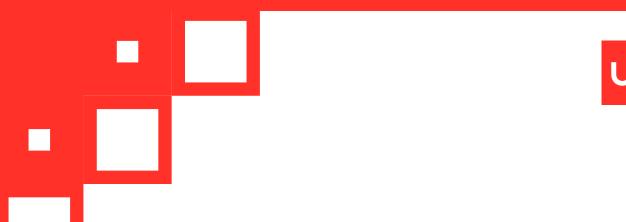
#### Useful websites for living in Spain:

- Tourism in Spain: discover all the historic cities, museums, monuments, natural parks and much more to enjoy during your free time.
- Explore Spain by train: Renfe is the main railway company for people and goods in Spain.
- Travel around Spain by bus: Alsa is the most popular bus company in Spain.

#### **Emergency contact numbers:**

- Emergencies: 112.
- Police: 112.
- Valencia Council: 010.









# Information annex: Incoming students





## Preliminary information: International Office

#### What is an incoming student?

An exchange or incoming student is a student from a foreign university who joins UEV for a one-semester or yearly stay within the framework of a mobility between our institution and the student's home university (in an Erasmus [European Union] or Bilateral [outside the European Union] program).

If you have any questions, please do not hesitate to contact the International Office via email: <a href="mailto:international.valencia@universidadeuropea.es">international.valencia@universidadeuropea.es</a>.

You can also contact us by Teams, every Tuesday from 12.00 to 13.00 or on Thursdays from 14.30 to 15.30 at the following links:

#### Tuesday Thursday

We will be happy to attend you live without you having to travel.

As soon as you enter the Teams session, you will enter the waiting room and we will attend you on a first-come, first-served basis.

Prior to the exchange, the International Office of your university must have nominated you through the appropriate form as stipulated in our agreement.

Once we have received the nomination from your university, we will send you confirmation and the link to the **MoveOn platform** where you will have to formally register by providing your personal and academic details.

Once your enrolment has been validated, we will inform you of the academic offer for your degree. You will be able to consult academic doubts with the International Office and once you have decided on the subjects you wish to study, we will proceed with your enrolment. If you are an Erasmus+ student, you will be able to make your **Learning Agreement Online** at this moment.





#### University access documentation specific to incoming students

It is important to start the procedures in good time. It is necessary to legalise and apostille the documentation or to homologate the previous studies, the steps can take several weeks.

- ID card / passport
- Academic transcript
- Health insurance

- Language certificate (compulsory for dentistry degree)
- Erasmus Learning agreement OLA

#### Access to the country

Students from **any member state of the European Union**, who are on an exchange programme, need a full passport and/or a valid identity document to enter Spain; no other complementary documentation is required.

Students who are not nationals of a member state should check with the authorities in their country of origin the <u>documentation required to enter Spain</u>. Please note that the issuance of a visa can take considerable time, and it is your responsibility to take all the necessary steps for its issuance.





#### **Banks**

When you arrive at the Universidad Europea, you may find that you need to change money. If you decide to open a bank account, it is best to choose a bank that is close to the campus or your place of residence. To do so, the bank may require at least the following documents: student ID card, passport and letter of acceptance from the university.

Banks are normally open from 08:30 to 14:00 Monday to Friday.





## 2 Academic information

#### International residence regulations

It is important that you consult the university's international regulations, Section II ("Students from Foreign countries") which you can download from this <u>link</u>.

#### **Registration Process**

Registering as a student at UEV: the International Office will be your main point of contact for any non-academic matters before and during your stay at UEV. Please do not hesitate to contact the International Relations Office (international.valencia@universidadeuropea.es) with any questions you may have. Also, please note that the office receives dozens of emails every day, so we will try to answer your query as soon as possible.

#### **Email**

#### **Email communications**

Once you have registered with UEV, your **student number and password** will be activated and you will be able to access all the online services offered by UEV. One of these services is the personal email account that UEV makes available to you.

For the duration of the academic period, the university will make any announcements in relation to your academic training through this medium. Your account will follow the following pattern: **studentnumber@live.uem.es.** 

It is your responsibility to check this account on a regular basis. We also recommend that you use this same account to read and respond to communications from the university.

Please note that complaints and claims filed due to problems arising from not checking email or reception problems with emails sent to non-university accounts will not be accepted.





#### **Online Campus**

#### **Online Campus**

You can access the Online Campus from the university website by clicking on "Private Area". Your login details and password will be provided to you at the International Office during your initial registration.

You should use your <u>Online Campus</u> to check your personal details and look for any information such as timetables, study guide and others. In the same way, teachers use the Virtual Campus to inform. The tool is a very important tool to familiarise yourself with.

#### **Online Learning Agreement**

If you need UEV to sign your Online Learning Agreement (OLA), first check that the courses in your LA are the same as those you registered with UEV. No OLA will be signed if it does not contain the previously registered courses.

If your OLA is correct, you should request it be signed by your institution and by our UEV team through one of the two alternatives below:

#### **Online Learning Agreement**

This tool allows to create the Learning Agreement online, share the document with the home and host university and sign it with a mobile device through a touch screen.

- By accessing the <u>website</u> created by the European University Foundation and Erasmus Student Network in collaboration with the European Commission.
- Through the <u>application</u> available for iOS and Android mobile devices.

In order to obtain the UEV signature, you must indicate the name of the **UEV International Office Coordinator** as the contact person at the destination.





#### International Relations Coordinator

The International Relations Coordinator will be your reference person in case you have any academic questions or queries related to your international stay.

Below you will find the International Relations Coordinator for each area at UEV:

Grade	International advisor
Business Management and Entrepreneurship Business Administration and Management Marketing	Marta Zomeño
Psychology/Psicología Nursing Physiotherapy Biotechnology Dentistry	Ibrahim Casanova
Tourism and Leisure Management Translation and intercultural communication International Relations Law Criminology Criminology and psychology	Jose Arnau

#### Marta Zomeño

marta.zomeno@universidadeuropea.es

#### Ibrahim Casanova

ibrahim.casanova@universidadeuropea.es

#### Jose Arnau

josetomas.arnau@universidadeuropea.es





#### **Choice of Subjects**

#### Workload for UEV students

The maximum number of credits to be enrolled varies according to the duration of the stay. Students with an annual stay can enrol for 60 ECTS. Students whose stay is for one semester can enrol up to 30 ECTS.

1 semester	2 semesters
30 ECTS	60 ECTS

Please note that all students are expected to actively participate in the classes and to complete all assignments required of them. In order to participate in seminars or practical sessions, prior registration is required.

In order to register, you will find the list of subjects offered in the following link. This information is available at the bottom of the page, in the Syllabus section. It includes the semester, the language of instruction and the content of the course. In case of an update, the latest version will be posted. The International Office will also send the list of subjects available in all the degrees for each academic year.

#### Non-attendance

#### Failure to attend classes and exams

Unless you are ill or there is a reasonable reason, attendance at all classes and exams is compulsory. If, for medical reasons, you are unable to attend classes or if you feel that your academic performance is affected by your health, you are required to submit the relevant medical certificates. All students will receive confirmation of their course list before the beginning of their international stay. Students will have been enrolled according to their applications and available places in order of request (as far as possible) and to the various communications with our Enrolment department.

Please note that you must attend a minimum of 50% of the teaching sessions (in some grades the percentage of attendance may be higher, please check with your teachers).





Please note that the subjects and the number of places available depend on the availability of each School/Faculty.

If you need more information about deadlines, procedures and rules for changing subjects, please check the regulations with your international coordinator.

#### Language courses

UEV offers a 6 ECTS (and therefore, at no additional cost, as it is part of the university curriculum), on-site, university-level **A1 Spanish course.** 

This course has limited places.

The grade of this course will appear on the student's Transcript of Records. It can be taken by any student on mobility.

If you wish to enrol on this course, you must apply either at the time of enrolment or during the enrolment modification period.

Places will be allocated only if there are places available, in order of application.

For further information, please contact the International Relations Office.

The learning guides for the subjects will specify the assessment criteria for the continuous assessment activities, the final exam for the semester and the extraordinary exam in July (the latter for students who do not pass the course).





#### **Evaluation System**

- Continuous assessment system during the semester: Almost all subjects are organised in a continuous assessment system, in which the teacher will ask students throughout the semester to carry out a series of activities, exercises and evaluable tests, whose grades, together with the grade of the final exam of the semester, will be a weighted average to calculate the final grade of the course.
  - On-site model: In the standard on-site model, the teacher will require, in addition to the completion of the continuous assessment activities and the final semester exam, that the student must attend a minimum number of classes -on-site or by distance learning- and actively participate in class. These attendance and participation criteria will be indicated in the subject's learning guide.
- Final semester exams: Enrolment in the subjects automatically entitles you to the final exams, tests, or deliveries, without the need to pay any extra fees. Your teachers will inform you of the dates and times of these final exams. These final exams, whose grade is weighted with other types of tests, activities and partial deliveries carried out during the semester in the continuous assessment system, will take place in the last week of the semester (see academic calendar).
- **Extraordinary exams in July:** In the case of students who do not pass the course during the semester, they are entitled to take an extraordinary exam in the period established for this purpose in July (see academic calendar).

#### Qualifications

Enrolment in the subjects automatically entitles you to the final exams, without the need to pay any extra fees. Your teachers will inform you about the dates and times of these exams.

You will be able to access your test results as soon as they are available on the Virtual Campus and uploaded to your <u>transcript</u>.





#### **Grading scale**

Subsequently, a transcript of grades will be sent to you **directly** by email. Please note that the certificate will be issued only when all students' results have been processed. As a rule, the certificate is received at your university about 4-8 weeks after the end of the term. In accordance with the provisions of the Official Decree 1125/2003 of 5 September, the level of learning achieved by students for each course in the curriculum will be expressed by numerical grades, according to the following scale from 0 to 10, written to one decimal place, to which a corresponding qualitative grade may also be added.

#### Local qualification:

- Outstanding (SB): 9.0-10.
- Remarkable **(NT)**: 7.0-8.9.

- Pass (AP): 5.0-6.9.
- Fail **(SS)**: 0-4.9.

#### ECTS grades (% of successful Grade; students normally achieving the grade):

- Excellent: **A** (10%).
- Very Good: **B** (25%).
- Good: **C** (30%).

- Satisfactory: **D** (25%).
- Sufficient: E (10%).
- Fail: **F.**





#### Complaints and queries management

#### Level 1 International Relations Coordinator.

- If he/she can solve the problem, he/she will handle it. If it depends on other departments, he/she will transfer it and follow it up.
- The way to transfer the problem can be:
  - Face-to-face meeting or via teams
  - Email: <u>international.valencia@universidadeuropea.es</u>
- The coordinator will provide written feedback during the resolution of the case, as well as when the case is resolved if it is solved; or, if it is not solved, explain the reason for the non-resolution.

#### Level 2 | University Ombudswoman

- In the event that the problem is not resolved through the above channels, the student has the right to appeal to the highest and final instance of the institution.
- The way to transfer the case is by email:
  - Email: <u>defensora.universitaria@universidadeuropea.es</u>.
- The Ombudsman will provide a written response on receipt of the case, as well as when the case is resolved if it is resolved; or, if it is not resolved, explain the reason for the non-resolution.

#### Level 3 | Evaluation Commission

• In case the institution does not resolve the case and if the student believes that his/her rights are violated, he/she has the right to refer the case to the evaluation committee. To do so, the student should contact his/her international coordinator.





## University Services

#### **University Sustainability**

Curricular sustainability is an integral and interdisciplinary part of the curriculum in all our programmes. In this line, we encourage sustainable mobility practices among incoming participants, such as the use of existing public transport; Bus-Up; and bicycles; on-line tutoring and teamwork, including combined mobility options; among other good day-to-day sustainable practices. In addition, we share and promote among students the training videos, which are addressed to university mobility managers, which have, for example, tools to measure CO2 emissions generated by university mobility, etc.

#### Civic engagement

We promote the values of European identity, "unity in diversity" (Strengthening European Identity through Education and Culture, 2017) and other values such as human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities and inclusion/non-discrimination. The University's commitment to this is evident in the stated Mission of the European University Foundation, which seeks to promote the improvement of living conditions, equal rights between men and women, to safeguard health, the environment and cultural heritage and to promote development and social entrepreneurship.

These values are acquired both abroad and on campus, integrated into the daily learning of subjects, activities and clubs. To further illustrate these objectives, outside the classroom we also encourage incoming students to join projects to encourage social action by our university community, such as: the Mandela Campus Social Group, which encourages volunteering initiatives, the University Project for Development, which allows our students and professors to gain experience in the field of international cooperation, or the Young Social Entrepreneurs Awards, which annually recognise 10 projects that are having a positive impact on society.





In addition, to help build these values, we encourage our incoming students to join the seminars on European values (given by the Faculty of Social Sciences and Communication, in the Communication week) which are open to all students; we also encourage them to participate in cooperation projects such as the SocialErasmus Project or WE AfriHug, which promote cultural diversity, as well as in other Cooperation projects developed by local students and teachers.

#### **Computer facilities**

Free Wi-Fi is available throughout the University campus

#### Library

UEV students are automatically members of the university library. The libraries are located in buildings A and H and have the following opening hours

- Monday to Friday from 08:30 to 22:00.
- Saturdays from 09:00 to 20:00.

#### **Medical Service at UEV**

In case of illness, all UEV students are entitled to consult our Medical Service, located on the ground floor of **building B**, free of charge. They will be able to help you and will be able to direct you to the nearest hospitals if needed.





#### Educational Guidance, Diversity and Inclusion Unit

The Educational Guidance, Diversity and Inclusion Unit (ODI) offers support and guidance to students throughout their university life to help them achieve their academic achievements. Another of the pillars of its action is the inclusion of students with Specific Educational Support Needs (SEN), universal accessibility on the different campuses of the university and the equalisation of opportunities, thus promoting the development of their skills and full participation in the educational community.

His work focuses on different areas:

#### Accompaniment

Offers pedagogical support and monitoring, making personalised plans for students who need to improve their academic performance. In these follow-ups, guidance is offered on organisation, daily planning, study techniques that allow them to make the most of their study time, etc. They also accompany first-year students in their adaptation to university life.

#### **Attention to Diversity**

Non-significant curricular adjustments are made, i.e. at the level of methodology and assessment, in pursuit of equal opportunities for all students, promoting full inclusion both in the educational community and outside the classroom.

#### **Training**

The Unit offers students workshops and training resources to develop various skills in our students that will enrich their personal and professional development. Workshops on how to manage time, how to cope with multiple-choice tests, study techniques, etc., are some of the topics on which the workshops focus.

If you are an incoming student and you have a Specific Educational Support Need and/ or need support in your studies, do not hesitate to contact the Educational Guidance, Diversity and Inclusion Unit of the Universidad Europea de Madrid through the appointment request form at <a href="https://app.bookitit.com/es/hosteds/widgetdefault/28291a1ff-d635839e520c576a23785b9c#services">https://app.bookitit.com/es/hosteds/widgetdefault/28291a1ff-d635839e520c576a23785b9c#services</a>.





#### Inclusion and non-discrimination

- Protocol against sexual or gender-based harassment and discriminatory harassment
   Protocol against sexual or gender-based harassment and discriminatory harassment of the Universidad Europea de Valencia.
- Educational Guidance Support <a href="https://universidadeuropea.com/en/study-ue/edu-cational-counselling/">https://universidadeuropea.com/en/study-ue/edu-cational-counselling/</a>.

Contact email: orientacioneducativa@universidadeuropea.es.

Support in attention to diversity:

Valencia: orientacioneducativa@universidadeuropea.es.

#### **University Life and Social Commitment:**

Don't miss out on the recreational and educational activities that will enrich your extracurricular experience. Check out all the activities available at (<a href="https://vidauniversitar-ia.universidadeuropea.com/plans">https://vidauniversitar-ia.universidadeuropea.com/plans</a>).

#### Clubs

Meet fellow students with the same interests, talents or skills in some of our clubs and associations. Check out the clubs on your campus at (<a href="https://vidauniversitaria.universidadeuropea.com/clubs">https://vidauniversitaria.universidadeuropea.com/clubs</a>).

Welcome to Universidad Europea de Valencia!



#### Universidad Europea de Valencia

Valencia Campus

Paseo de la Alameda, 7, 46010. Valencia.

Phone number: (+34) 96 104 38 83 Student services: (+34) 96 104 38 80

**Alicante Campus** 

C/ Deportistas Hermanos Torres, 17, 03016. Alicante.

Phone number: (+34) 96 104 38 83 Student services: (+34) 96 104 38 80

#### Other institutions from our group:

**Universidad Europea de Madrid**Villaviciosa de Odón Campus | Alcobendas Campus

Universidad Europea de Canarias Santa Cruz Campus | La Orotava Campus

**Universidad Europea de Málaga** Málaga Campus

#### **International Relations Office:**

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